

ANNUAL PROCUREMENT PLAN (For Goods)

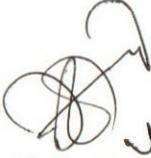
Year: 2023-2024


Ministry/Division : Ministry of LGRD & Co-Operatives
 Agency : National Institute of Local Government (NILG)
 Procuring Entity Name & Code : National Institute of Local Government (NILG)
 Procuring Entity : Director (Administration and Coordination), NILG

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates							Remark
								Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GR-01	Procurement of Training Materials: Bag and Pendrive	No.	LS	OTM (Framework Contract)	HOPE	GoB	41.40	-	22-Agu-23	05-Sep-23	07-Sep-23	11-Sep-23	12-Sep-23	01-Oct-23	
GR-02	Procurement of Stationary	No.	LS	OTM (Framework contract)	HOPE	GoB	15.00	-	22-Agu-23	05-Sep-23	07-Sep-23	11-Sep-23	12-Sep-23	01-Oct-23	
GR-03	Procurement of Printing Materials (Hand Book & Others)	No.	LS	OTM (Framework Contract)	HOPE	GoB	200.00	-	10-Sep-23	01-Oct-23	03-Oct-23	05-Oct-23	09-Oct-23	30-Nov-23	
GR-04	Procurement of Books	No.	LS	RFQ	HOPE	GoB	4.00	-	14-Spe-23	-	21-Sep-23	24-Sep-23	25-Sep-23	04-Oct-23	
GR-05	Procurement of Computer	No.	LS	OTM	HOPE	GoB	5.00	-	25-Sep-23	10-Oct-23	11-Oct-23	12-Oct-23	15-Oct-23	15-Nov-23	
GR-06	Procurement of Furniture	No.	LS	OTM	HOPE	GoB	5.00	-	27-Sep-23	12-Oct-23	16-Oct-23	19-Oct-23	25-Oct-23	28-Nov-23	
GR-07	Procurement of Bed Sheet and Others	No.	100	RFQ	HOPE	GoB	4.00	-	14-Jan-24	-	23-Jan-24	24-Jan-24	28-Jan-24	03-Feb-24	
GR-08	Procurement of Instrument by PWD	No.	According to need	DPM/OTM	HOPE	GoB	48.00	-	30-Agu-23	-	-	-	-	30-Jun-24	
GR-09	Procurement of Coumputer Accesories	No.	LS	DPM (Cash purchase)	HOPE	GoB	4.00	-	-	-	-	-	-	-	When required

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates						Remark	
								Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA		Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GR-10	Procurement of Refreshment	No.	According to need	DPM	HOPE	GoB	5.00	-	-	-	-	-	-	-	


 (Md. Shafiqul Islam)
 Deputy Secretary
 Joint Director (Admn & Coordination)


 (Dr. Nurun Nahar Chowdhury, ndc)
 Additional Secretary
 Director (Admn & Coordination)


 (Saleh Ahmed Mujaffor)
 Additional Secretary
 Director General


ANNUAL PROCUREMENT PLAN (For Works)


Year: 2023-2024

Ministry/Division : Ministry of LGRD & Co-Operatives
 Agency : National Institute of Local Government (NILG)
 Procuring Entity Name & Code : National Institute of Local Government (NILG)
 Procuring Entity : Director (Administration and Coordination), NILG

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates								Remark
								Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Signing of Contract	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
WD-01	Procurement of Repair and Renovation of Infrastructure	Sqm.	As per requirement	DPM/OTM (National)	HOPE	GoB	300.00	-								Delegated Procurement


 (Md. Shafiqul Islam)
 Deputy Secretary
 Joint Director (Admn & Coordination)

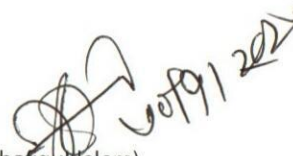

 (Dr. Nurun Nahar Chowdhury, ndc)
 Additional Secretary
 Director (Admn & Coordination)

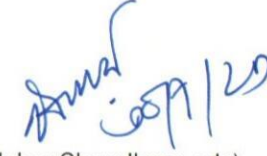

 (Saleh Ahmed Mujaffor)
 Additional Secretary
 Director General

ANNUAL PROCUREMENT PLAN (For Services)
Year: 2023-2024

Ministry/Division : Ministry of LGRD & Co-Operatives
 Agency : National Institute of Local Government (NILG)
 Procuring Entity Name & Code : National Institute of Local Government (NILG)
 Procuring Entity : Director (Administration and Coordination), NILG
 Budget: Revenue

Package No	Description of Procurement of Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates					Remark
								Invitation for Eol	Issue of RFP	Proposal Evaluation	Signing of Contract	Time for Completion of Contract	
1	2	3	4	5	6	7	8	10	11	12	13	14	15
SD-01	Procurement of Intellectual and Professional Services (Research)	No	05	OTM (National)	HOPE	GoB	50.00	06-Aug-23	22-Aug-23	24-Aug-23	30-Aug-23	30-June-24	
SD-02	Procurement of Professional Services (Outsourcing)	No	16	OTM (National)	HOPE	GoB	26.00	03-Aug-23	20-Aug-23	21-Aug-23	24-Aug-23	30-June-24	


 (Md. Shafiqul Islam)
 Deputy Secretary
 Joint Director (Admn & Coordination)


 (Dr. Nurun Nahar Chowdhury, ndc)
 Additional Secretary
 Director (Admn & Coordination)


 (Saleh Ahmed Mujaffor)
 Additional Secretary
 Director General