

**ANNUAL PROCUREMENT PLAN (For Goods)**

Year: 2021-2022


Ministry/Division : Ministry of LGRD & Co-Operatives  
 Agency : National Institute of Local Government (NILG)  
 Procuring Entity Name & Code : National Institute of Local Government (NILG)  
 Procuring Entity : Director (Administration and Coordination), NILG

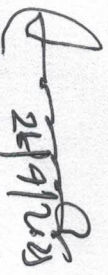
Budget: Revenue


Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Not Used in Goods	Indicative dates						Remark
									Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GR-01	Procurement of Printing Materials (Hand Book & Others)	No.	LS	OTM (Framework Contract)	HOPE	GoB	10.00	-	30-July-21	05-Aug-21	13-Aug-21	17-Aug-21	20-Aug-21	27-Aug-21	
GR-02	Procurement of Training Materials: Bag	No.	LS	OTM (Framework Contract)	HOPE	GoB	-	-	03-Aug-21	23-Aug-21	27-Aug-21	31-Aug-21	03-Sep-21	30-Sep-21	
GR-03	Procurement of Training Materials: Pendrive	No.	LS	OTM (Framework Contract)	HOPE	GoB	-	-	03-Aug-21	23-Aug-21	27-Aug-21	31-Aug-21	03-Sep-21	25-Sep-21	
GR-04	Procurement of Computer Accessories	No.	LS	DPM (Cash purchase)	HOPE	GoB	6.00	-	-	-	-	-	-	-	When required
GR-05	Procurement of Computer	No.	LS	OTM	HOPE	GoB	10.00	-	01-Sep-21	22-Sep-21	26-Sep-21	28-Sep-21	02-Oct-21	20-Oct-21	
GR-06	Procurement of Bed Seat, Pilo., Curtain for Hostel	No.	LS	RFQ	HOPE	GoB	3.00	-	30-Sep-21	05-Oct-21	12-Oct-21	16-Oct-21	19-Oct-21	30-Oct-21	
GR-07	Procurement of Stationary	No.	LS	OTM (Framework contract)	HOPE	GoB	18.00	-	01-Sep-21	22-Sep-21	26-Sep-21	28-Sep-21	02-Oct-21	20-Oct-21	
GR-08	Procurement of Office Furniture by BFRDC	No.	Acco rding to need	DPM	HOPE	GoB	16.00	-	10-Oct-21	-	-	-	-	-	Payment to BFRDC
GR-09	Procurement of Instrument by PWD	No.	Acco rding to need	DPM	HOPE	GoB	6.00	-	-	-	-	-	-	-	Delegated Procurement through PWD

*(Signature)*

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estid Cost in Lac Tk.	Indicative dates							Remark	
								Not Used in Goods	Invite/Advertisement Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract		When required
GR-10	Procurement of Refreshment	No.	According to need	DPM	HOPE	GOB	4.00									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	

  
 (Kaniz Fatema)  
 Senior Assistant Secretary  
 Deputy Director (Admn & Coordination)

  
 (Md. Abu Bakar Siddique)  
 Joint Secretary  
 Director (Admn & Coordination)

  
 (Saleh Ahmed Mujaffor)  
 Additional Secretary  
 Director General

**ANNUAL PROCUREMENT PLAN (For Works)**

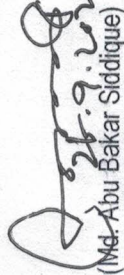
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 Procuring Entity : Director (Administration and Coordination), NILG

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Not Used in Goods	Indicative dates							Remark
									Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Signing of Contract	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
WD-01	Procurement of Repair and Renovation of Infrastructure by PWD	Sqm.	As per requirement	DPM (National)	HOPE	GoB	38	-	23-Nov-21					-	30-May-22	Delegated Procurement (Payment to PWD)

  
 28.07.21  
 (Kaniz Fatema)  
 Senior Assistant Secretary  
 Deputy Director (Admn & Coordination)

  
 (Md. Abu Bakar Siddique)  
 Joint Secretary  
 Director (Admn & Coordination)

  
 (Saleh Ahmed Mjaiffo)  
 Additional Secretary  
 Director General

**ANNUAL PROCUREMENT PLAN (For Services)**

Year: 2021-2022

Ministry/Division : Ministry of LGRD & Co-Operatives  
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 Procuring Entity : Director (Administration and Coordination), NILG  
 Budget: Revenue

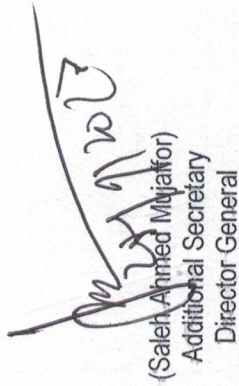
Package No	Description of Procurement of Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates					Remark
								Invitation for Eol	Issue of RFP	Proposal Evaluation	Signing of Contract	Time for Completion of Contract	
1	Procurement of Intellectual and Professional Services (Research)	No	5	OTM (National)	HOPE	GoB	60.00	18-Jul-21	21-Aug-21	26-Aug-21	31-Aug-21	25-Apr-22	
SD-01													
													15

  
 28.07.21  
 (Kaniz Fatema)

Senior Assistant Secretary  
 Deputy Director (Admn & Coordination)

  
 24.9.2022  
 (Md. Abu Bakar Siddique)

Joint Secretary  
 Director (Admn & Coordination)

  
 (Saleh Ahmed Muijator)  
 Additional Secretary  
 Director General