

ANNUAL PROCUREMENT PLAN (For Goods)

Year: 2022-2023

Ministry/Division : Ministry of LGRD & Co-Operatives  
 Agency : National Institute of Local Government (NILG)  
 Procuring Entity Name & Code : National Institute of Local Government (NILG)  
 Procuring Entity : Director (Administration and Coordination), NILG

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Est'd Cost in Lac Tk.	Indicative dates							Remark
								Not Used in Goods	Invite/Advertisement Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract	
1								9	10	11	12	13	14	15	16
GR-01	Procurement of Internet Infrastructure	No.	LS	RFQ	HOPE	GOB	2.95	-	03-Agu-22	-	11-Agu-22	11-Agu-22	12-Agu-22	30-Agu-22	
GR-02	Procurement of Stationary	No.	LS	RFQ	HOPE	GOB	1.36	-	17-Agu-22	-	24-Agu-22	25-Agu-22	25-Agu-22	15-July-22	
GR-03	Procurement of Training Materials: Bag and Pendrive	No.	LS	OTM (Framework Contract)	HOPE	GOB	41.40	-	22-Agu-22	05-Sep-22	07-Sep-22	11-Sep-22	12-Sep-22	30-Sep-22	
GR-04	Procurement of Stationary	No.	LS	OTM (Framework contract)	HOPE	GOB	7.50	-	22-Agu-22	05-Sep-22	07-Sep-22	11-Sep-22	12-Sep-22	30-Sep-22	As per Govt order 50%
GR-05	Procurement of Printing Materials (Hand Book & Others)	No.	LS	OTM (Framework Contract)	HOPE	GOB	200.00	-	08-Sep-22	22-Sep-22	25-Sep-22	26-Sep-22	27-Sep-22	30-Jun-23	
GR-06	Procurement of Books	No.	212	RFQ	HOPE	GOB	1.00	-	14-Spe-22	-	21-Sep-22	22-Sep-22	25-Sep-22	04-Oct-22	
GR-07	Procurement PABX System for PA to DG	Set	01	RFQ	HOPE	GOB	00.89	-	14-Spe-22	-	21-Sep-22	22-Sep-22	25-Sep-22	04-Oct-22	
GR-08	Procurement of Bed Sheet and Others	No.	100	RFQ	HOPE	GOB	3.00	-	20-Mar-23	27-Mar-23	27-Mar-23	28-Mar-23	29-Mar-23	13-Apr-23	
GR-09	Procurement of Zoom Pro	No.	01	RFQ	HOPE	GOB	1.25	-	20-Mar-23	27-Mar-23	27-Mar-23	28-Mar-23	29-Mar-23	13-Apr-23	
GR-10	Procurement of Instrument by PMD	No.	Accordin g to need	DPM/OTM	HOPE	GOB	75.00	-	10-Apr-23	-	-	-	-	30-Jun-23	
GR-11	Procurement of Computer Accessories	No.	LS	DPM (Cash purchase)	HOPE	GOB	3.00	-	-	-	-	-	-	-	When required

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates							Remark
								Not Used in Goods	Invite/Advertisement Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract	
GR-12	Procurement of Gym Equipment	No.	33	OTM (EGP)	HOPE	GoB	14.13	-	21-May-23	05-June-23	07-June-23	08-June-23	11-June-23	15-June-23	Budget from Training
GR-13	Procurement of Audio Visual Equipment	No.	17	OTM (EGP)	HOPE	GoB	10.19	-	21-May-23	05-June-23	07-June-23	08-June-23	11-June-23	15-June-23	Budget from Training
GR-14	Procurement of Computer/Laptop for E-Learning Center	No.	03	OTM (EGP)	HOPE	GoB	5.15	-	05-June-23	20-June-23	21-June-23	21-June-23	21-June-23	25-June-23	Budget from Training
GR-15	Procurement of Equipment for E-Learning Center	No.	08	OTM (EGP)	HOPE	GoB	5.21	-	05-June-23	20-June-23	21-June-23	21-June-23	21-June-23	25-June-23	Budget from Training
GR-16	Procurement of Furniture	No.	26	OTM	HOPE	GoB	5.89	-	05-June-23	20-June-23	21-June-23	21-June-23	21-June-23	25-June-23	
GR-17	Procurement of Books	No.	142	RFQ	HOPE	GoB	1.00	-	15-June-23	21-June-23	22-June-23	22-June-23	22-June-23	25-June-23	
GR-18	Procurement of Refreshment	No.	Accounting to need	DPM	HOPE	GoB	2.50	-	-	-	-	-	-	-	

(Md. Umar Farouque Parvez)  
Assistant Director  
(Admin & Coordination)

(Md. Shahidul Islam)  
Deputy Secretary  
Joint Director (Admin & Coordination)

(Dr. Nurun Nahar Chowdhury, ndc)  
Additional Secretary  
Director General (Additional Charge)

**ANNUAL PROCUREMENT PLAN (For Works)**  
Year: 2022-2023

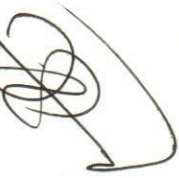
Ministry/Division : Ministry of LGRD & Co-Operatives  
 Agency : National Institute of Local Government (NILG)  
 Procuring Entry Name & Code : National Institute of Local Government (NILG)  
 Procuring Entry : Director (Administration and Coordination), NILG

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates								Remark
								Not Used in Goods	Invite/Advertisement Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Signing of Contract	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
WD-01	Procurement of Repair and Renovation of Infrastructure	Sqm.	As per requirement	DPM/OTM (National)	HOPE	GoB	240.00	-								Delegated Procurement



(Md. Umar Farouque Parvez)  
Assistant Director  
(Admn & Coordination)



(Md. Shaiful Islam)  
Deputy Secretary  
Joint Director (Admn & Coordination)



(Dr. Nurun Nahar Chowdhury, ndc)  
Additional Secretary  
Director General (Additional Charge)

ANNUAL PROCUREMENT PLAN (For Services)

Year: 2022-2023


Ministry/Division : Ministry of LGRD & Co-Operatives  
 Agency : National Institute of Local Government (NILG)  
 Procuring Entity Name & Code : National Institute of Local Government (NILG)  
 Procuring Entity : Director (Administration and Coordination), NILG  
 Budget: Revenue

Package No	Description of Procurement of Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Est'd Cost in Lac Tk.	Indicative dates				Remark	
								Invitation for Eoi	Issue of RFP	Proposal Evaluation	Signing of Contract		Time for Completion of Contract
1	2	3	4	5	6	7	8	10	11	12	13	14	15
SD-01	Procurement of Intellectual and Professional Services (Research)	No	12	OTM (National)	HOPE	GoB	41.80	29-Aug-22	23-Sep-22	28-Octo-22	10-Nov-22	30-June-23	

(Md. Umar Farouque Parvez)  
 Assistant Director  
 (Admn & Coordination)



(Md. Shafiqur Islam)  
 Deputy Secretary  
 Joint Director (Admn & Coordination)



(Dr. Nurun Nahar Chowdhury, ndc)  
 Additional Secretary  
 Director General (Additional Charge)

