



Date : ১৮ কার্তিক ১৪২৪  
5-11-2017

No. 46.018.0000.001.08.001.10-401/1(14)

**Office Order**

The undersigned is directed to inform you that the Director General, NILG, Dhaka hereby granted your earn leave (ex-Bangladesh leave) for a period of 14 days with effect from 10 November, 2017 (or nearest date) to attend International Workshop on Library Automation to be held at SRFTI, Kolkata, India under the following terms and conditions:

- (a) He will be entitled to receive pay and allowances in Bangladeshi Taka during the period of leave.
  - (b) There will be no financial involvement of the Government of Bangladesh or NILG in this regard.
  - (c) He will bear all the expenses for this visit.
  - (d) The period of leave will not be extended under any circumstances.
2. In addition, he is required to get new official passport due to expiry of the previous one.
  3. The permission has accorded as per authority delegated under the Order No. 03.069.025.06.00.003.2011-144(500) dated: 19-06-2011 of the Prime Minister's Office.

*Mofizul Islam*  
05.11.17  
(Sheikh Mofizul Islam)  
Director  
(Admin. & Co-ordination)  
Tel: 8181854.

✓ Mr. MD ABU AKHTIAR HASHEMI  
Assistant Librarian  
NILG, Dhaka

No. 46.018.0000.001.08.001.10

Dated: 05-11-2017.

Copy forwarded for kind information and necessary action to:

1. Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
2. His Excellency, The High Commission of India in Bangladesh, Dhaka.
3. General Manager, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
4. Director (Training and Consultancy/Research and Planning/ Program and Evaluation) NILG, Dhaka.
5. Deputy Director, Divisional Passport & VISA, DIP, Agargaon, Dhaka.
6. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka / Benapole, Jessore / Darshana, Chuadanga / Burimari, Lalmonirhat.
6. Accounts officer, NILG, Dhaka.
7. Mr. Imranur Rahman, ARO, NILG, Dhaka (For uploading GO to the website)
8. P. A. to DG, NILG, Dhaka.
9. Office copy

(Sheikh Mofizul Islam)  
Director  
(Admin. & Co-ordination)  
Tel: 8181854.